



Chetana's

Institute of Management & Research

AICTE New Delhi Approved & ISO 21001 : 2018 Certified

EXAMINATION POLICY

Updated on 1st November 2023

UNFAIR MEANS

- The following acts on the part of a student may be construed as an unfair practice:
 - Possession of mobile phone or earphones or blue tooth
 - Possession of smart watch or any such gadget
 - Possession of written or printed material or notes or chits, etc or such things kept in close vicinity like in drawer or shoes/socks etc
 - Anything written on body of a student like palm, hand, etc or on clothes or desk or wall around the student
 - Exchange of question paper with other students
 - Talking or communicating with other student during the examination
 - Looking over the shoulder
 - Reading from other student's answer scripts or not properly covering ones written material to prevent others from reading it
 - Not occupying the allocated seat as per one's roll number
 - Any kind of disturbance in the examination room
- If any student found copying or caught in copy case, Junior Invigilator shall give a fresh answer script to such student and allow him/her to continue to write the examination without giving any extra time. Junior Invigilator would collect the evidence of copy case and bring the matter to the notice of Senior Invigilator. In such a scenario, the first answer script shall be treated as null and void and cannot be considered for evaluation.
- It shall be the responsibility of Junior Invigilator(s) to report in writing any malpractice or anomaly found during the examination to the Senior Invigilator and Chief Conductor. The Chief Conductor in turn shall hand over the matter to the Unfair Means Committee of the Institute.
- The convener of the Unfair Means Committee shall report their findings in writing, along with punitive action (if any malpractice was detected) to the Chief Conductor. The convener of the Unfair Means Committee shall mark a copy of the minutes of meeting to exams@cimr.in.

Controller of Examination
(Ms. Seva Rangnekar)

Director
(Dr. Nandita Mishra)





CEO
(Dr. Madhumita Patil)

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- Whether the Unfair Means Committee finds the student 'guilty' or 'not guilty' of action, the first answer script shall be treated as null and void and shall not be considered for evaluation.
- When the Unfair Means Committee finds the student 'guilty of action';
 - The second answer script also shall be treated as null and void and shall not be considered for evaluation.
 - The student will have to appear for end term supplementary examination for that particular course.
 - The student has to pay a fine of Rs 1000/- for each unfair means practice,
 - There will be a drop of grade in that particular course after the actual grade received from the supplementary examination
 - The Mark Sheet of the student will be indicated by a + sign.
- When the Unfair Means Committee finds the student 'not guilty of action', the second answer script's marks shall be considered for result declaration for that particular course.


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